

## Guidelines

### Oral Presentation

1. You will have a maximum of seven minutes for presentation and three minutes for a brief discussion. Please adhere strictly to the time allotted. The Session Chair will have the full authority of ensuring proper time management.
2. Audio-visual presentations are limited to PC based Microsoft PowerPoint with only a maximum of seven to ten slides. The PowerPoint Presentation should be made in a format compatible with Windows OS.
3. You are requested to handover the CD/pen drive containing your PowerPoint Presentation to the personnel at the **Help Desk-Presentations** well before the start of the session. No direct presentation from your laptop or from your pen drive will be permitted.
4. Participants who are interested in getting their paper published in the journal “Fishery Technology” are required to send a soft copy of the manuscript to [abstractcommittee.cift@gmail.com](mailto:abstractcommittee.cift@gmail.com). The manuscript should be prepared as per the style and format of the journal “Fishery Technology”. For details please see the link <http://epubs.icar.org.in/ejournal/index.php/FT/about/submissions#authorGuidelines>
5. All manuscripts received (Oral & Poster) will be considered for publication after a peer review process.
6. For further clarifications, please e-mail to : [abstractcommittee.cift@gmail.com](mailto:abstractcommittee.cift@gmail.com)
7. Please quote the **Abstract Code communicated to you through this e-mail** for all further correspondence.

### Poster Presentation

1. Size of the poster should be 120 cm height x 90 cm width including margins.
2. The poster should be prepared preferably in a two column format. Title, authors name(s) and address(es) should be in a single column just below the title.
3. The font size should not be less than 40 for title and 30 for author name(s) and poster content (please see template).
4. **Abstract Code** of each poster, **communicated to you through this e-mail**, should be reflected on the upper right corner of the poster.
5. Posters should be fixed at the designated places on the day allotted for the delegates as scheduled in the programme list and they should be removed by the authors on the same day.
6. Authors presenting the posters should refer to the program schedule and be present at their respective times of evaluation.
7. If the authors wish, they can have A4 size handouts of the poster for delegates who wish to take a copy.
8. Soft copy of the poster in PDF format may be sent to: [abstractcommittee.cift@gmail.com](mailto:abstractcommittee.cift@gmail.com) latest by 15th November, 2017 for the purpose of digital display of posters during the Forum.
9. For further clarifications, please e-mail to: [abstractcommittee.cift@gmail.com](mailto:abstractcommittee.cift@gmail.com)
10. Please quote the **Abstract Code communicated to you through this e-mail** for all further correspondence.

# Title (40 point)

Authors (30 point)

Content (30 point)

120 cm Height

90 cm width including margins